

COURSE SPECIFICATION

BA (Hons) International Trade, Logistics and Business Communication (Top-Up)

Quality Assurance, Academic Standards and Partnerships Department of Student and Academic Administration

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COURSE SPECIFICATION

	BA (Hons) International Trade, Logistics and
Course Title	Business Communication
Final Award	ВА
Exit Awards	CertHE, Ordinary
Course Code / UCAS code (if applicable)	U2363FTC
Mode of study	Full -time
Mode of delivery	Campus
Normal length of course	1 or 2 years (Top-up)
Cohort(s) to which this course specification applies	From September 2021 intake onwards
Awarding Body	University of Portsmouth
Teaching Institution	University of Portsmouth
Faculty	Faculty of Humanities and Social Sciences
School/Department/Subject Group	School of Languages and Applied Linguistics
	https://www.port.ac.uk/about-us/structure-and-
School/Department/Subject Group	governance/organisational-structure/our-academic-
webpage	structure/faculty-of-humanities-and-social-
	sciences/school-of-languages-and-applied-linguistics
	https://www.port.ac.uk/study/courses/ba-hons-
Course webpage including entry criteria	<u>international-trade-logistics-and-business-</u>
	communication-top-up
Professional and/or Statutory Regulatory Body accreditations	None
Quality Assurance Agency Framework for	
Higher Education Qualifications (FHEQ)	Level 5 & 6
Level	

This course specification provides a summary of the main features of the course, identifies the aims and learning outcomes of the course, the teaching, learning and assessment methods used by teaching staff, and the reference points used to inform the curriculum.

This information is therefore useful to potential students to help them choose the right course of study, to current students on the course and to staff teaching and administering the course.

Further detailed information on the individual modules within the course may be found in the relevant module descriptors and the Course Handbook provided to students on enrolment.

Please refer to the <u>Course and Module Catalogue</u> for further information on the course structure and modules.

Educational aims of the course

International Trade, Logistics and Business Communication seeks to:

- enable students to acquire a sound knowledge and understanding of international business and logistics
- provide a framework for understanding organisations and interpreting their diverse needs in an international environment
- provide opportunities for specialisation and professional development in import and export, marketing, international management and logistics.

With English as the target language (TL), the programme seeks to engage students in:

- learning all four basic language skills (reading, writing, listening and speaking);
- understanding language structures (grammar);
- acquiring vocabulary and idiom;
- developing English language skills to enable them to fully benefit from their subject study;
- an appreciation of Anglophone (or other foreign) culture and linguistic conventions.

The course also seeks to:

- provide students with the opportunity to develop transferable skills
- provide students with the opportunity to develop business communication skills
- provide students with the skills and knowledge required to maximise careers and postgraduate study opportunities in the context of changing labour markets.
- ·provide a framework allowing students to follow a flexible and coherent programme of study

Course Learning Outcomes and Learning, Teaching and Assessment Strategies

The <u>Quality Assurance Agency for Higher Education (QAA)</u> sets out a national framework of qualification levels, and the associated standards of achievement are found in their <u>Framework for Higher Education</u> <u>Qualifications</u> document.

The Course Learning Outcomes for this course are outlined in the tables below.

A. Knowledge and understanding of:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
A1	The structures, registers and, as appropriate, varieties of English (LCS 7.10)	Seminars and workshops	Exams and coursework
A2	General and commonly used mathematical principles and techniques (MSOR 3.8)	Lectures, seminars and workshops	Exams and coursework
A3	Knowledge and understanding of one or more aspects of the cultures, history, institutions, linguistic context, social and economic structures of the country of the target language (LCS 4.3)	Lectures and Seminars	Coursework and presentations
A4	The relevant knowledge & understanding of organisations, the external environment in which they operate and how they are managed (BM3.7)	Lecture and seminars	Exams, coursework and presentations

B. Cognitive (Intellectual or Thinking) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
B1	Communicate information, ideas and arguments both orally and in writing (LCS 7.12ii)	Lectures, seminars and group work	Coursework, presentations and exams
B2	Have a view of business and management which is predominantly influenced by guided learning with a limited critical perspective (BM5.4)	Seminars	Coursework
В3	Identify and analyse problems using relevant approaches, and reflect on the scope and limitation of what has been ascertained and understood (BM3.9)	Lectures, seminars and group work	Coursework and presentations
B4	Effective problem-solving and decision-making using appropriate quantitative and qualitative skills including identifying, formulating & solving business problems (BM3.9)	Seminars	Coursework and presentations

C. Practical (Professional or Subject) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
C1	Identify and describe problems and to work towards their resolution (LCS 7.12i)	Seminars and group work	Presentations and coursework
C2	Knowledge and understanding of the key areas of business and management, the relationships between these and their application (BM 5.4)	Lectures, seminars and workshops	Exams and coursework
C3	Demonstrate knowledge of and be able to apply models of business analysis to practical problems in business organisation, export marketing, international payments, trade law and physical distribution.	Lectures, seminars and workshops	Presentations, Coursework and Exams
C4	Apply effectively & appropriately their language skills in a professional context (LCS 5.10)	Seminars	Presentations and coursework

D. Transferable (Graduate and Employability) skills, able to:

LO number	Learning outcome	Learning and Teaching methods	Assessment methods
D1	Demonstrate an ability to learn independently (LCS 7.12vi)	Seminars and group work	Presentations and coursework
D2	Use digital media effectively as a source of information, a means of communication and as an aid to learning (LCS 7.12iv)	Seminars and group work	Coursework and presentations
D3	Use language flexibly and effectively for social, academic and professional purposes (LCS 7.7iii)	Seminars and group work	Coursework and presentations
D4	Communicate information, ideas and arguments with clarity, coherence & persuasiveness (LCS 5.14)	Seminars and group work	Coursework and presentations

Academic Regulations

The current University of Portsmouth Academic Regulations will apply to this course.

Support for Student Learning

The University of Portsmouth provides a comprehensive range of support services for students throughout their course, details of which are available at the MyPort student portal.

In addition to these University support services this course also provides support through the Learning Development Tutors in SLAL.

Evaluation and Enhancement of Standards and Quality in Learning and Teaching

The University of Portsmouth undertakes comprehensive monitoring, review and evaluation of courses within clearly assigned staff responsibilities. Student feedback is a key feature in these evaluations, as represented in our <u>Policy for Listening to and Responding to the Student Voice</u> where you can also find further information.

Reference Points

The course and outcomes have been developed taking account of:

- University of Portsmouth Curriculum Framework Specification
- University of Portsmouth Education Strategy
- University of Portsmouth Code of Practice for Work-based and Placement Learning
- Quality Assurance Agency Subject Benchmark Statements

Disclaimer

The University of Portsmouth has checked the information provided in this Course Specification and will endeavour to deliver this course in keeping with this Course Specification. However, changes to the course may sometimes be required arising from annual monitoring, student feedback, and the review and update of modules and courses.

Where this activity leads to significant changes to modules and courses there will be prior consultation with students and others, wherever possible, and the University of Portsmouth will take all reasonable steps to minimise disruption to students.

It is also possible that the University of Portsmouth may not be able to offer a module or course for reasons outside of its control, for example, due to the absence of a member of staff or low student registration numbers. Where this is the case, the University of Portsmouth will endeavour to inform applicants and students as soon as possible, and where appropriate, will facilitate the transfer of affected students to another suitable course.

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